

**ASHTABULA COUNTY METROPARKS
91 N Chestnut St, Jefferson, OH 44047**

BOARD MEETING MINUTES

Wednesday, January 8, 2020

The regular monthly meeting of the Ashtabula County Metroparks Board of Commissioners was held at the Board Office meeting room at 91 N. Chestnut Street in Jefferson, Ohio and called to order at 6:32 pm by Marie Lane, Vice President. Board Members attending and completing a quorum were: Marie Lane, Vice President; Holly Mayernick, Charles Kohli, and Paul Carpenter; Members. (Robert Best, Past President has retired). Staff in attendance; Pam Blough, Office Manager/Board Clerk; Brett Bellas, Operations Manager; Larry Frimerman, Executive Director, Joseph Webb, Ranger. Guests: Gary Hines, Ohio State Snowmobilers Association. Rees Davis, Master Gardener; JP Ducro, County Commissioner.

Business at Hand:

1. Agenda was reviewed; moved to approve by Kohli, second by Carpenter. All in favor. Motion carried.
2. Floor Opened for Nominations of Officers for 2020: Lane nominates Mayernick for President, Kohli seconds. All in favor. Mayernick accepts. Unanimous vote of aye. So carried. Mayernick nominates Lane for Vice President. Second by Kohli. All in favor. Lane accepts. Upon vote: all in favor so carried. Lane hands meeting over to Mayernick.
3. The December 11th, 2019 Regular Meeting minutes were reviewed, as well as the December 13th Emergency Meeting Minutes. Motion to approve minutes by Kohli, second by Lane. All in favor, motion carried.
4. Expense worksheet for January reviewed. Motion to approve by Kohli, second by Carpenter. All in favor. Motion carried.
5. The December Financials were reviewed. Motion by Kohli to acknowledge. Second by Carpenter. All in favor. Motion carried.

Audience Participation is limited to three minutes each and the Board thanks them for their input:

N/A

Director's Report: Scheduling of the next Trail Summit is set for February 21, 2020 9am at the Old Courthouse in Jefferson. 25 W Jefferson St. Jefferson OH; second floor meeting room.

Old Business:

1. Frimerman and Bellas met with Sherrie Pritchard from the Ohio Rail Commission on site at the Rock Creek bypass. They will meet with Ohio and US EPA next week to go over construction allowances for the Super Fund site.

New Business:

1. Motion made by Kohli to declare two pieces of equipment as surplus. (old tractor plow and flail mower attachment). Second by Carpenter. All in favor. So carried.
2. Approval to discuss update of bylaws and job descriptions. Mayernick stated they should be addressed maybe at the next meeting? Tabled again.
3. Consideration of staff cost of living raises for 2020 again was not addressed in regular meeting.
4. Motion by Kohli to allow Frimerman to apply for the PEG grant due on March 1st to install a boat launch at the Upper Grand Metropark. This grant is a reimbursable grant worth up to \$75,000. Second by Carpenter. All in favor. So passed
5. More information is needed in order to discuss the Clean Ohio Trail 2021 Grant application. Will be addressed at next meeting.
6. The Board reviewed a request to move 60 trees that were recently planted at Red Brook Metropark through the Clean Ohio Conservation Grant. Lane and Carpenter along with George Warnock of Western Reserve Land Conservancy will meet with the neighbor to discuss options.
7. Mayernick moved to go into executive session at 7:31pm to discuss personnel, legal and real estate matters. Second by Carpenter. Call of the roll: Kohli, aye; Mayernick, aye; Carpenter, Lane, aye. All in favor.
8. Motion to go back in regular session at: 8:37pm by Carpenter. Second by Kohli. Call of the roll: all aye. So carried.
9. Motion made by Carpenter to amend the bylaws as drafted: (see attached). We will vote on the amendment at the next regular board meeting. Second by Kohli. Call of the roll: All ayes. So carried.

Adjourn: There being no further business, Carpenter moved the meeting be adjourned at 8:40pm. Kohli seconded the motion. All in favor. Meeting Adjourned.

Next Board Meetings: January 21st, 2020 7:30pm
February 12th, 2020 6:30pm
March 11th, 2020 6:30pm

Next Work Sessions: January 21st, 2020 6:30pm

Minutes to be approved: February 2020

Board President (or representative)

Proposed changes to Article 2 paragraph 2

**ASHTABULA COUNTY METROPARKS
BOARD OF PARK COMMISSIONERS**

BYLAWS

Article 1 STATEMENT OF PURPOSE

The Ashtabula County Metropolitan Park District (ACMPD) was established in accordance with Section 1545 of the Ohio Revised Code. The Board of Commissioners officially changed its name from Ashtabula County Metropolitan Park District to Ashtabula County Metroparks (ACMP). ACMP was created to conserve, preserve and to protect Ashtabula County's natural resources and to provide outdoor recreational experiences Ashtabula County residents, while enhancing Ashtabula County's tourism industry. ACMP aims to provide these services to every age, every ability and in every season of the year. Park areas maintained by ACMP will combine the District's goals of recreation, conservation, tourism and preservation for future generations.

Article 2 OFFICERS

The officers of this board shall consist of a President and Vice President who shall be elected by the Park Board annually at the first meeting in January, each to serve until his or her successor is elected. The Park Board is comprised of five Commissioners appointed by the Probate Judge to serve staggered 3 year terms.

The Park Board may if needed appoint or retain the services of legal counsel to the Park Board. It also may appoint or retain the services of a Grant Administrator and Office Administrator. The Office Administrator who in turn may when authorized hire or retain the services of staff, which may include, but not be limited to the following positions: Administrative/Board Clerk, Public Relations Director (or a merger of these two aforementioned positions), Operations Manager, Park Rangers, Naturalists, and Fiscal Officer as well as specialized legal counsel for purposes such as oil and gas contracts.

Article 3 DUTIES OF OFFICERS

The President shall preside at all meetings of the Park Board and, with the consent of the Park Board shall appoint all committees of the Park Board. In the absence or disability of the President, the Vice President shall serve in place of the President and shall have all the powers and authority of the President.

The Executive Director shall be the Chief Executive Officer of the ACMP. In the absence or disability of the Executive Director, the Park Board may appoint a temporary replacement for the Executive Director, or the responsibility lies with the Park Board President until replacement, absence or disability is resolved.