

**ASHTABULA COUNTY METROPARKS
91 N Chestnut St, Jefferson, OH 44047**

BOARD MEETING MINUTES

Wednesday, December 11th, 2019

The regular monthly meeting of the Ashtabula County Metroparks Board of Commissioners was held at the Board Office meeting room at 91 N. Chestnut Street in Jefferson, Ohio and called to order at 6:32 pm by Robert Best, President. Board Members attending and completing a quorum were: Robert Best, President; Marie Lane, Vice President; Holly Mayernick, Charles Kohli, and Paul Carpenter; Members. Staff in attendance; Pam Blough, Office Manager/Board Clerk, and Brett Bellas, Operations Manager. Larry Frimerman, Executive Director, excused absence. Guests: Terry Berkey, People for Parks; Gary Hines, Ohio State Snowmobilers Association.

Business at Hand:

1. Agenda was reviewed; moved to approve by Lane, second by Kohli. All in favor. Motion carried.
2. The November 13th, 2019 Regular Meeting minutes were reviewed, as well as the November 26th Special Meeting Minutes. Motion to approve minutes by Kohli, second by Carpenter. All in favor, motion carried.
3. Expense worksheet for November reviewed. Motion to approve by Kohli, second by Carpenter. All in favor. Motion carried.
4. The November Financials were reviewed. Motion by Kohli to acknowledge. Second by Mayernick. All in favor. Motion carried.

Audience Participation is limited to three minutes each and the Board thanks them for their input:

Terry Berkey wishes to thank everyone who helped to ensure the passage of the Metroparks Levy. He suggests the Board should consider a 15 year levy in a few years' time, with additional millage for maintenance and upkeep for all of the new parks and land that have been acquired. Thank you to Bob Best, Gary Hines and Charlie Kohli for the extra help.

Gary Hines on behalf of the Snowmobile Clubs: Would like a motion to extend snowmobile usage on the Greenway trail to Woodman Avenue. When the original barrier was assigned at Sanborn Road it was a safety issue crossing Route 84. Now that the tunnel under Route 84 has been built, the snowmobiles should be able to travel to Woodman Avenue at Herzog Park. Motion by Carpenter to allow riders' extension to Woodman; second by Mayernick. All in favor. Motion carried.

Director's Report:

- Motion by Lane for a Board Letter of Support to the City of Conneaut for their application for the PEG Grant at Conneaut Creek. Second by Kohli. All in favor. So carried.
- Requesting motion to participate in NAWCA Grant and Projects.

Old Business:

1. Carpenter moved to exercise the "Option to Purchase" on the Huffman land acquisition. Second by Mayernick. All in favor. Motion carried. Mr. Hamper will send official notice to the Huffmans.

New Business:

1. Motion made by Lane to approve Resolution 2019-010 Budget Appropriations for 2020. Second by Kohli. All in favor, call of the roll: unanimous aye. So passed.
2. Motion by Mayernick to increase and update the Certification of Estimated Revenues for 2020 by up to 500,000 to account for the rollover of excess funds and reimbursements from 2019. Second by Carpenter. All in favor. Motion carried.
3. Approval to discuss update of bylaws and job descriptions. Mayernick stated they should be addressed after executive session.
4. Consideration of staff cost of living raises for 2020 was not addressed in regular meeting.
5. Mayernick moved to go into executive session at 7:31pm to discuss personnel, legal and real estate matters. Second by Carpenter. Call of the roll: Kohli, aye; Mayernick, aye; Carpenter, aye; Best, aye. Lane, aye. All in favor.
6. Back in regular session at: _____.

Adjourn: There being no further business, Mayernick moved the meeting be adjourned at ____pm. Carpenter seconded the motion. All in favor. Meeting Adjourned.

Next Board Meetings: January 8th, 2020 6:30pm

Next Work Sessions:

Minutes to be approved: January 2020

Board President (or representative)