

ASHTABULA COUNTY METROPARKS
91 N Chestnut St, Jefferson, OH 44047

BOARD MEETING MINUTES

Wednesday, June 12th, 2019

The regular monthly meeting of the Ashtabula County Metroparks Board of Commissioners was held at the Board Office meeting room at 91 N. Chestnut Street in Jefferson, Ohio and called to order at 6:33 pm by Robert Best, President. Board Members attending and completing a quorum were: Robert Best, President; Marie Lane, Vice President; Charles Kohli, Holly Mayernick, and Paul Carpenter; Board Members. Staff in attendance: Larry Frimerman, Executive Director; Pam Blough, Board Clerk; Officer Pam Bradek, Ranger; and Brett Bellas, Operations Manager. Legal Counsel for the Board: Mike Hamper. Guests: None

Business at Hand:

1. Agenda was reviewed; moved to approve by Kohli, second by Carpenter. All in favor. Motion carried.
2. The May 8th, 2019 regular meeting minutes were reviewed. Motion to approve minutes by Kohli, second by Lane. All in favor, motion carried.
3. Expense worksheet for June reviewed. Motion to approve by Kohli, second by Carpenter. All in favor. Motion carried.
4. The May Financials were reviewed. Motion by Kohli to acknowledge. Second by Mayernick. All in favor. Motion carried.

Audience Participation is limited to three minutes each and the Board thanks them for their input:

None

Director's Report/Old Business:

- Ranger Program: Ashtabula Metroparks will need to hire another part-time ranger. Conneaut Municipal Court is asking for our Ranger bond and waiver schedule. Motion by Lane to adopt bond and waiver schedule for Conneaut citations to read the same as Conneaut Municipal; pursuant to ORC. Second by Kohli. All in favor. So passed. Move to accept and adopt waiver schedule for Conneaut Muni to follow ODNR fees as \$20 plus court costs for all park offenses by Lane, second by Kohli. All in favor. So moved.
- Grant application was submitted to Civic Development Corporation in the amount of \$250,000 for Pymatuning Valley Greenway Trail, Phase I, TAP Grant match money.
- Master Plan update: All public forums have been completed. Data is being compiled from meetings and online survey.
- Rock Creek Trail-Huffman easement should soon be completed; next step would be a meeting with the US EPA regarding development over the Super Fund site.
- Rock Creek Parking Lot: Engineer is working on a bid package-the cost estimate is on the low side. Parks may need to supplement with funds to complete based on the previous estimates.

New Business:

1. Appropriations for Red Brook Clean Ohio Fund 9402-650 Grant Match Fund will need to be increased by \$272,283.00; WRRSP Revenues and Expenditure line items in Fund 9404 Restricted will need to be increased after re-certification of Funds to accommodate the WRRSP Funds and expenditures for purchasing the Kaval, Ring, Bennet and Gateway 30 properties. Exact costs have not yet been calculated by the Title Company. The Metroparks General Fund will need to be reimbursed also from these funds for the upfront costs of \$166,000.00 for the Gateway 42 property -funds to return to the General Fund for Contract Services. Board will approve when exact figures are in. (Expected by June 17th).
2. Motion by Kohli approving the bid proposal Seal Coating of Red Brook Drive and Friends of Conneaut Creek pathway by contractor TLC, \$3,600. Second by Lane. All in favor, exception: Carpenter abstained. Motion passed.
3. Motion by Mayernick accepting bid for creating parking area at Indian Mound Metropark with contractor Perma Gro \$15,425.00. Second by Lane. All in favor. Motion carried.
4. Motion by Carpenter to approve up to \$4600.00 on framework costs for the bridge at Hatches Corners North. Second by Mayernick. All in favor. Motion passed.
5. Motion by Lane to adjust bill for FOCC tree planting to \$5800.00 (due to typo on original). Second by Carpenter. All in favor. Motion carried.
6. Motion by Lane to accept Resolution 2019-006; submitting to the Board of Elections the intent to place a renewal Levy on the November 2019 ballot for the Ashtabula Metroparks. Second by Carpenter. Call of the roll: Lane, aye; Carpenter, aye; Kohli, aye; Mayernick, aye; Best, aye. By unanimous vote of Board Members present, who do represent a quorum, Resolution so passed.
7. Moved by Mayernick to go into executive session at 8:30pm, for discussion of discipline of personnel, and property acquisitions. Inviting Mike Hamper and Larry Frimerman. Second by Kohli. All in favor by call of the roll.
8. Back into regular session at 9:21pm so moved by Mayernick, second by Carpenter. All in favor.
9. Lane moved for the Board to decline the offer by Western Reserve Land Conservancy vis-a-vis property in Conneaut. Second by Mayernick. All in favor, so passed.
10. Lane moved to table the museum property acquisition consideration.

Adjourn: There being no further business; Kohli moved the meeting be adjourned at 9:27pm. Mr. Carpenter seconded the motion. All in favor. Meeting Adjourned.

Next Board Meetings: July 10th, 2019 6:30pm
August 14th, 2019

Minutes to be approved: July 2019

Robert Best, Board President (or representative)

Pam Blough, Clerk