



TITLE: Park Ranger
EMPLOYMENT: Part Time **HOURLY**
BENEFITS: OPERS

GENERAL STATEMENT OF DUTIES:

Patrols assigned areas for the purposes of assisting park patrons to have an enjoyable, safe and pleasant park experience. Provides information, education and assistance to park visitors to achieve resource protection, as well as visitor safety and security. Enforces special use, pavilion and shelter permits if necessary. Serves as a commissioned Peace Officer enforcing Metroparks rules and regulations, and other applicable laws under ORC 1545. Performs duties with tact, diplomacy, discretion and impartiality. Works to prevent violations of park rules and other laws whenever possible. Protects life, property, and maintains good order within the parks.

SUPERVISION RECEIVED: Reports to the Executive Director.

SUPERVISION EXERCISED:

Supervision of other Rangers as may be assigned by the Executive Director.

DUTIES AND RESPONSIBILITIES:

1. Provides information, education, and assistance to park visitors in a friendly and respectful manner. Advises park visitors of Metroparks rules and regulations for the purpose of education, prevention and deterrence.
2. Patrols assigned park properties on foot and when necessary with motor vehicles, A.T.V. or bicycle. Provides a deterrent to potential violators.
3. Enforces Metroparks rules and regulations with tact, diplomacy, discretion and without discrimination. May enforce applicable State Laws when warranted. May enforce applicable municipal ordinances when directed by supervision.
4. Admits groups to pavilions and shelters and monitors their use. Secures the facility upon the groups departure.
5. Performs certain maintenance duties in emergencies or due to safety hazards.
6. Participates in the safety, risk management, and resource protection programs of the Metroparks. Monitors environmental and other natural conditions such as flooding or wind storms, to adequately warn park patrons of potential threats to safety. Takes appropriate action after consultation with supervision to close areas or facilities as appropriate for the conditions.
7. Monitors and assists in special events and activities scheduled in parks.
8. Takes charge in case of accidents or other emergencies. Assists sick or injured visitors and administers first aid within the limits of training. Makes necessary investigations.
9. Monitors conditions within and adjacent to park property to protect visitors and resources from fire and hazardous materials incidents. Takes appropriate fire suppression measures when needed. Assists in the management and/or containment of hazardous materials incidents within the limits of training and as directed by supervisor.
10. Refers incidents of serious crimes and accidents to the local police or Ashtabula County Sheriff for investigation. Handles and investigates crimes and enforces the law as well as park rules.
11. Investigates and reports on suspicious activities. Apprehends, cites, or arrests violators when appropriate. Appears in court as a witness when required.
12. Makes written reports of patrol activities and incidents.
13. Receives dispatched calls from local or county 911 or other mechanisms.
14. Performs related duties as assigned by the Executive Director or Chief Ranger.

QUALIFICATIONS:

1. **Education:**
Associates Degree from College preferred. Graduation from High School or GED required.
OPOTA Certification required.
2. **Experience:** At least one year of experience in parks and recreation enforcement and/or law enforcement
3. **Knowledge and abilities:**
 - A. Ability to communicate effectively orally and in writing.
 - B. Ability to make timely and effective decisions.
 - C. Ability to carry and use effectively, brush fire fighting tools and equipment.
 - D. Ability to move barricading to locations where needed, or to move emergency supplies, equipment or materials to locations within the parks.
 - E. Maintains knowledge of currently applicable procedures, policies, and court rulings regarding laws of arrest, search and seizure.
 - F. Maintains skill level with defensive equipment to meet State of Ohio re-qualification requirements.
 - G. Ability to operate vehicles safely.
 - H. Demonstrated emotional intelligence to include: demonstrated self- awareness and accurate self- assessment, demonstrated sensitivity and empathy, demonstrated openness, reliability, trust and consistency.
4. **Licenses:**
 - A. Ohio Peace Officer Basic Training Certification
 - B. Current OPOTA Certification
 - C. Successfully complete advanced training required by law or by the Park District.
 - D. Valid CPR for the Professional Rescuer and Standard First Aid certifications to be obtained within six months of employment.
 - E. Must have valid State of Ohio Driver's license.
5. **Physical Requirements:**
 - A. Physical condition adequate to perform assigned tasks.
 - B. While performing the duties of this job, the employee is regularly required to stand, walk (often on uneven terrain), talk and hear. The employee frequently is required to use hands to finger, handle or feel and is required to reach with hands and arms. The employee is required to sit; climb or balance; stoop, kneel, crouch or crawl; taste or smell. The employee must regularly lift and/or move up to 25 pounds and may occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.
 - C. While performing the duties of this job, the employee is regularly exposed to extreme outside weather conditions including temperature, humid and wet; fumes or airborne particles; and confined spaces. The employee may be exposed to the body fluids of others while performing first aid/rescue procedures.

CONDITIONS OF CONTINUED EMPLOYMENT:

Must successfully complete a 3 month probationary period.

Starting Salary:

\$14-15.50 per hour