

ASHTABULA COUNTY METROPARKS
25 West Jefferson Street, Jefferson, OH 44047

BOARD MEETING MINUTES

Wednesday, March 14th, 2018

The regular monthly meeting of the Ashtabula County Metroparks Board of Commissioners was held at the Board Office meeting room at 91 N. Chestnut Street in Jefferson, Ohio and called to order at 7:47 pm by Paul Carpenter; President. Board Members attending and completing a quorum were: Paul Carpenter, President; Terry Berkey and Charlie Kohli; Members. Larry Frimerman, Executive Director; Brett Bellas, Operations Manager; and Pam Blough, Office Manager; were also in attendance. Guests: George Warnock, WRLC; JP Ducro IV, County Commissioner.

Business at Hand:

1. Agenda was reviewed; moved to approve by Berkey, second by Kohli. All in favor.
2. The February 14th Minutes were reviewed. Motion to approve minutes by Berkey, second by Kohli. All in favor, motion passed.
3. Expense worksheet for March reviewed. Motion to accept by Berkey, second by Kohli. All in favor. So passed.
4. The February Financials and year-end were reviewed. Motion by Berkey to approve. Second by Kohli. All approved.

Audience Participation is limited to three minutes each and the Board thanks them for their input:

George Warnock from Western Reserve Land Conservancy presented promotion of the 19th Annual Grand River Cleanup, sponsored by the Western Reserve Land Conservancy, to be held on Saturday, May 19th, 2018; 8am to 2pm. Register by May 10th at wrlandconservancy.org. If the Metroparks Board would like to be present at Harpersfield to watch over the canoes and answer questions, let George know.

JP Ducro announced an upcoming Senior Citizen Conference to be held in June in Ashtabula; he will share the information with the Board as it becomes available.

Director's Report:

- (See attached) Park & Grant updates.
- Ranger Program: Sent out job recruitment ads and posted Ranger position on website, with applications due April 6, working through logistics for a possible May 1 start date.
- Pymatuning. Have now been invited to submit full Grant Proposal for construction of a portion of the Dorset to Andover section with TAP in May 2018. Met with Andover Village Council, whom have agreed to help us with in-kind and Village equipment. They would like to see us construct the next section of trail between Maple Street in Andover south to Slater Rd to tie in all of the Pymatuning campgrounds and B&B's. They now understand that additional ROW and obstacles would have to be addressed before that section can be phased in. I think there was still a fantasy they can ride golf carts on the side of the greenway.
- Lampson Reservoir: Boardwalk lumber fabrication underway and expecting installation by A-Tech students from Ken Noble's class this winter/spring.
- Contract bids back for cleaning, mowing and paving at Red Brook and Greenway phase 2.
- RFQs developed for sledding hill etc.
- County is helping us in securing both Server and Laptop(s). You'll have the bid request for server.

Old Business:

1. NST Contract for alignment study pending approval for payment by CDC.
2. Lease agreement for the Greenway parking lot at Roaming Shores was signed by the Village of Roaming Shores. Mr. Berkey voted to accept and sign the lease agreement. Second by Mr. Kohli. All in favor. So moved.
3. Mr. Berkey moved to accept the budget as discussed at the last meeting, to change appropriations as necessary, and to Amend the Certificate of Estimated Resources for 2018 to reflect the change. Mr. Kohli seconded. Call of roll: Kohli, aye; Berkey, aye; Carpenter, aye. Resolution 2018-006 passed by unanimous vote of members present, so constituting a quorum.
4. Andrea Irland and the Trails Coalition will be meeting at the Metroparks Board office; tentative date March 12th.

New Business:

1. Resolution 2018-004 PVGT TAP Grant: Mr. Berkey moved to accept expenditures of at least 5% on project costs and authorizes staff to apply for other funds to complete. Charlie second. Call of Roll: all aye. So passed by quorum present.
2. Resolution 2018-005 Support of Scenic River Designation for Pymatuning Creek. Mr. Berkey moved, Mr. Kohli seconded. Call of the Roll: all aye. So passed by quorum present.
3. Resolution 2018-006 Amending Budget and Certificate of Estimated Resources for 2018: Mr. Berkey moved to request an amended certificate of estimated resources from the County Auditor, and to amend several appropriation line items to accommodate the new budget. This would include the Red Brook Grant monies. Second by Mr. Kohli. Call of the Roll: all aye. So passed by quorum present.
4. Mr. Kohli moved to approve inclusion of the American Polymer property in Indian Mound Park for Capital Budget Funding. Mr. Berkey seconded. All in favor. Motion passed.
5. Permission for Charlie Kohli to attend MATAG (Mid-American Trails and Greenways) conference May 13-16th. Mr. Frimerman granted.
6. Motion made by Mr. Berkey to approve contracts and expenditures as presented. Second by Mr. Kohli. All in favor.
 - Expenditure of \$3881 for Dell Server for office, through county pricing.
 - Contract and expenditure of \$4,800 to Kelly's Gardens & Landscaping for removal of shrubs at Red Brook.
 - Contract and expenditure of \$35,000 to TLC for repair and paving of driveway and parking lot at Red Brook.
 - Contract and expenditure of \$41,252 to TLC for the southern crack fill and sealcoating on the Greenway Trail.
 - Contract and expenditure of \$3,965 to Goodwill for seasonal restroom cleaning at Harpersfield Metropark and the Lampson Staging area of the Greenway.

Adjourn: There being no further business; Mr. Berkey moved the meeting be adjourned at 8:34pm. Mr. Kohli seconded the motion. All in favor. Meeting Adjourned.

Next Board Meetings: April 11th 2018 6:30pm @ 91 N Chestnut St Jefferson
May 9th, 2018

Minutes to be approved: April 2018

Paul Carpenter, President (or representative)

Pam Blough, Clerk