

**ASHTABULA COUNTY METROPARKS**  
25 West Jefferson Street, Jefferson, OH 44047

**BOARD MEETING MINUTES**

Wednesday, July 11th, 2018

The regular monthly meeting of the Ashtabula County Metroparks Board of Commissioners was held at the Board Office meeting room at 91 N. Chestnut Street in Jefferson, Ohio and called to order at 6:30 pm by Paul Carpenter; President. Board Members attending and completing a quorum were: Paul Carpenter, President; Marie Lane, Vice President; Bob Best, Terry Berkey and Charlie Kohli; Members. Larry Frimerman, Director and Pam Blough, Board Clerk were also in attendance. Guests: Vickie Miller, Board of Realtors; Gary Hines, People for Parks; Kristen Fortune, Ranger; Gazette News.

**Business at Hand:**

1. Agenda was reviewed; moved to approve by Lane, second by Kohli. All in favor.
2. The June 13 Minutes were reviewed. Motion to approve minutes by Kohli, second by Best. All in favor, motion passed. June 19 Special Minutes review by Board members who were in attendance. Motion by Lane, second by Kohli. Moved and approved.
3. Expense worksheet for July reviewed. Motion to accept by Kohli, Second by Best. All in favor. So passed.
4. The June Financials were reviewed. Motion by Lane to approve. Second by Kohli. All approved.

**Audience Participation** is limited to three minutes each and the Board thanks them for their input:

Vicki Miller, VP of the Ashtabula County Board of Realtors: Would like to promote the County Metroparks. Discussion on how the county realtors could promote the county Metroparks

Gary Hines, President of People for Parks: Progress update given to the Board on preparation for the upcoming Megabucks in the Park event to be held at Harpersfield Metropark on September 22<sup>nd</sup>. Tickets still available.

**Special Event: Swearing in of Park Ranger Kristen Fortune by Board President, Paul Carpenter.**

**Director's Report:**

- Board reviewed the Director's report.
- Director went over highlights of his report: County Dispatch available to the Park Ranger. Radio and other equipment ordered for Ranger.
- The Program committee is working on getting the Metroparks a table at the County Fair.

**Old Business:**

1. The Director advised the Board there will be an additional appraisal cost for the Indian Mound property in Conneaut that should not exceed \$2200.00.
2. Mr. Berkey reported to the Board on his recommendation regarding Battles Road development. Conclusion: Place a post in the middle of the drive with a no trespassing sign, provide a phone number for persons observing trespass to call the Ranger or the Sheriff. The neighbor has a small culvert, there does not seem to be an immediate drainage issue on our property. No mowing or gate this year. Revisit issues next year.
3. Mr. Kohli and Mr. Frimerman hosted a meeting this past Monday to kick off the Ashtabula County Trails Summit meetings plan. Next meeting is September 12<sup>th</sup> at the County Commissioner's Office.

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4. Ms. Lane moved to allow Mr. Frimerman to sign the Memorandum of Agreement for the Harpersfield Dam Project. Second by Kohli. All approved, motion carried.
5. Mr. Berkey made a motion that the Metroparks Hunting Permit Policy remain the same as last year. Second by Lane. All in favor. Motion carried.

**New Business:**

1. Motion to accept the revised purchase agreement for Conneaut Gateway to reflect the reduced acreage. So moved by Kohli, second by Best. Call of the roll, all in favor. Motion carried.
2. Board wishes to reserve a spot at the County Fair in August. Board wishes to purchase t-shirts and giveaways for the Fair and for other upcoming events in order to promote the Ashtabula County Metroparks.
3. Motion by Ms. Lane to approve the 2019 Budget Commission Report as presented. Second by Berkey. All in favor. Motion carried.
4. Motion by Kohli to approve a \$139,858 contract with Environmental Design Group for Professional Design and Engineering Services for the North Shore Trail, pending approval by Legal. Services to be paid for by the Civic Development Corporation. Second by Lane. All in favor. Motion carried.
5. Motion by Berkey to approve the Parks' Master Plan contract for a basic report with the Environmental Design Group in the amount of \$29,260.00; to be paid for from various grants, and to approve the \$8,000.00 expenditure out of the General Fund for the balance due on the contract. Second by Kohli. All in favor, motion carried. If additional reports are needed; there will be a cost of \$13,500.00 per park, and any meetings will be \$1,650 per meeting.
6. Motion by Berkey to approve a contract with GGJ Engineering, not to exceed \$9150.00; for the project engineering and design of the Roaming Shores/WRG parking lot. Second by Kohli. All in favor, motion carried.
7. Ms. Lane noted that she will be on vacation August 8<sup>th</sup>, and will miss the next regular Board meeting.
8. Mr. Ducro, County Commissioner, noted that the counties that span the Grand River are working on a regional branding for the northeast Ohio area, and that the Metroparks would be an important partner. He will advise when the next meeting will occur.

Adjourn: There being no further business; Mr. Kohli moved the meeting be adjourned at 8:15pm. Mr. Best seconded the motion. All in favor. Meeting Adjourned.

**Next Board Meetings:** August 8th, 2018 6:30pm @ 91 N Chestnut St Jefferson  
September 12, 2018 6:30pm

Minutes to be approved: August 2018

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Paul Carpenter, President (or representative)

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Pam Blough, Clerk