

**ASHTABULA COUNTY METROPARKS**  
25 West Jefferson Street, Jefferson, OH 44047

**BOARD MEETING MINUTES**

Wednesday, April 11<sup>th</sup>, 2018

The regular monthly meeting of the Ashtabula County Metroparks Board of Commissioners was held at the Board Office meeting room at 91 N. Chestnut Street in Jefferson, Ohio and called to order at 6:45 pm by Paul Carpenter; President. Board Members attending and completing a quorum were: Paul Carpenter, President; Marie Lane, Vice President; Bob Best and Charlie Kohli; Members. Mr. Berkey, member, was an excused absence. Larry Frimerman, Executive Director; Brett Bellas, Operations Manager; and Pam Blough, Office Manager; were also in attendance. Guests: Don Smith, Volunteer; Gary Hines, People for Parks.

**Business at Hand:**

1. Agenda was reviewed; moved to approve by Lane, second by Kohli. All in favor.
2. The March 14<sup>th</sup> Minutes were reviewed. Motion to approve minutes by Kohli, second by Best. All in favor, motion passed. Motion by Lane to approve March 27<sup>th</sup> Minutes, second by Carpenter. All in favor.
3. Expense worksheet for April reviewed. Motion to accept by Kohli, deleting \$3,000 expenditure for training, second by Lane. All in favor. So passed.
4. The March Financials were reviewed. Motion by Kohli to approve. Second by Lane. All approved.

**Audience Participation** is limited to three minutes each and the Board thanks them for their input:

Gary Hines, People For Parks Chairperson: Fundraiser is set for September 22<sup>nd</sup>, 2018 at Harpersfield Covered Bridge Metropark. Potential for the next levy run is the spring of 2019. Everyone is invited to join the People For Parks Group. They raise funds and run the levy campaign for the Ashtabula County Metroparks.

**Director's Report:**

- (See attached) Park & Grant updates.
- Ranger Program: reposting job recruitment ads: would like to see more diverse applicants.
- WRRSP Project is still ongoing.
- NatureWorks grant for 2018-would like to apply for playground equipment for Harpersfield Park.
- Lamprey Project is scheduled to begin Fall 2018 and continue in 2019.
- Red Brook Management Letter is being drafted in order to begin renovations ahead of the title transfer.
- Kent State Ashtabula will promote Red Brook Metropark as an area amenity, as well as participate in educational partnering with our Park.

**Old Business:**

1. Director requests approval for expenditures up to \$15,000 for various vendors to do appraisals, surveys, and legal work for the WRRSP properties. So moved to accept by Mr. Kohli, second by Best. All in favor. Motion passed.
2. Approvals of recommended bids/contracts for Red Brook sledding hill, and Conneaut mowing. Mr. Kohli moved to accept the recommendation to hire RMT Excavating for the sledding hill at Red Brook, and to hire Anderson View Landscaping for Conneaut mowing; both being the lowest and best bids. Second by Lane. Discussion for a second review of bids ensued. Motions sustained. All in favor. So passed.
3. There was no discussion of the Master Planning process for this meeting. Tabled.

**New Business:**

1. Resolution 2018-008: Motion to resolve to apply for NatureWorks grant to purchase playground equipment for Harpersfield Covered Bridge Metropark; contingent upon a commitment from the Friends of Harpersfield Park to provide the 27 percent matching funds. Second by Lane. Call of Roll: all aye. So passed by quorum present.
2. Motion by Lane to apply for the Eastgate ARC Grant to install a wastewater treatment plant at the Upper Grand Metropark. Environmental Design Group will assist in the application. Second by Kohli. All in favor. Motion passed.
3. Motion by Lane to allow the Director to submit a letter to the ODNR showing Metroparks support for the Rome Township splash park NatureWorks application. Second by Kohli. All in favor. Motion carried.

Adjourn: There being no further business; Ms. Lane moved the meeting be adjourned at 7:42pm. Mr. Kohli seconded the motion. All in favor. Meeting Adjourned.

**Next Board Meetings:** May 9<sup>th</sup>, 2018 6:30pm @ 91 N Chestnut St Jefferson  
June 13<sup>th</sup>, 2018

Minutes to be approved: May 2018

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Paul Carpenter, President (or representative)

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Pam Blough, Clerk